



# Towel Manufacturers' Association of Pakistan (Southern Circle)

1128/TMA

November 09, 2008

Members of the Association,

## **RE : SYSTEM STREAMLINING OF LAB TESTING SAMPLES**

Dear Sirs,

It has been observed that at times of pick and drop samples of members of this Association for testing in SMA Rizvi Textile Institute Laboratory, there has been a disorder because of that, both representatives of members and Laboratory staff face a serious drawback.

In order to rationalize the system of Laboratory and facilitate more to members of this Association for testing their samples, it has been decided that henceforth all samples will be received at Reception Counter and proper Receipt thereof will be issued at the spot. In the similar way, the Report of the samples testing will be delivered from the Reception Counter on production of Receipt or fax or on email as per demand.

As such, we request members of this Association to please instruct their representatives to follow the new procedure at the times of pick and drop samples for testing in Laboratory of the Institute. Under no circumstances, samples will not be received and delivered through Laboratory of the Institute.

Thanks with regards,

Yours faithfully,

**ASIF NOMANI**  
Secretary



*Affiliated with the Federation of Pakistan Chambers of Commerce and Industry*

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