



circulate

GOVERNMENT OF PAKISTAN
COLLECTORATE OF SALES TAX & FEDERAL EXCISE (ENFORCEMENT)
REGIONAL TAX OFFICE,
ST-18/A, Block-6, Gulshan-e-Iqbal, University Road, Karachi.
Phone 92-21-9243914, Fax: 9243913

C.No.1 (1) Misc/Association/ST&FE/Enf/2006/ *6303*

Dated: *cb* -12-2008

Dear Chamber/Association

Subject: UPDATION OF PARTICULARS IN DATABASE RELATING TO YOUR BUSINESS BANK ACCOUNT.

During the course of verification of the data of registered persons available in the Collectorate as well as the central database of the Sales Tax, it has revealed that the details of business bank accounts, pertaining to some of them, need to be updated in the data base to meet legal / procedural requirement.

2. This Collectorate is intimating the above position to the concerned registered persons with advice that they should update their data. We would appreciate if you could circulate this information to your members in order to support our effort. To make this happen, they need to fill in ST-1 Form, and send it to Central Registration Officer (CRO), Federal Board of Revenue, Islamabad. To further ensure that this requirement does not unnecessarily cause delay in the processing of their refund claims in the Collectorate, the following may please further be advised to be done:

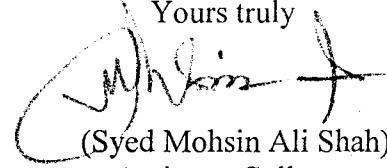
- (i) A letter on their firm's letterhead may be addressed to the Collectorate giving the details of their business bank account including, Title of Account, Account Number, Name of the Bank and Address of the concerned branch. The letter should be accompanied with a hardcopy of their request for change of the data as aforesaid in the system. Their letter will require to be countersigned/verified by your trade association. Association's countersignature/verification will not be required in case the registered person is a corporate entity.
- (ii) A letter may also be addressed by the bank to the Collectorate giving necessary information in respect of their bank account. The bank's letter will be dispatched to the Collectorate directly by the Bank. The letter must contain the following information:
 - (a) Name and title of the bank account with full mailing address of the registered person / account holder (b) NTN of the firm (c) Bank account Number (d) Date of opening of the account and (e) Name of the person(s), with designation / status in the company / firm operating the Account along with his (their) CNIC number(s).

3. Letter from the firm notifying the particulars of bank account and bank's confirmation letter may be addressed to: The Assistant Collector (Incharge Computer Database), Collectorate of Sales Tax & Federal Excise (Enforcement), St-18/A, Block-6, University Road, Gulshan-e-Iqbal, Karachi, (Phone: 021-9243935, Fax:021-9243913).

4.

The Collectorate avails of this opportunity to convey its best wishes for the New Year and looks forward to having your cooperation in the above exercise.

Yours truly



(Syed Mohsin Ali Shah)
Assistant Collector
Incharge Computer Database

Circulation

1. The Federation of Pakistan Chamber of Commerce & Industry, Federation House, Main Clifton, PO Box.13875, Karachi.
2. The Karachi Chamber of Commerce and Industry, Aiwan-e-Tijarat Road, Shahrah-e-Liaquat, Karachi.
3. All Pakistan Textile Mills Association, APTMA House, 44-A, Lalazar, M.T.Khan Road, Karachi.
4. All Pakistan Hosiery Manufacturers Association, PHMA House, 37-H, Block-6, PECHS, Karachi.
5. Pakistan Readymade Garments Manufacturers & Exporters Association, Shaheen View Building, 18A, Block-6, PECHS, Karachi.
6. Pakistan Bedware Exporters Association, Plot No.245-1-V, Block-6, PECHS, Karachi.
7. SITE Association of Industry, H-16, SITE, Karachi.
- ✓ 8. Towel Manufacturers Association of Pakistan, 77-A, Sindhi Muslim Co-operative Housing Society, Karachi.
9. Pakistan Leather Garments Manufacturers & Exporters Association, 92-C, Khayaban-e-Itehad, Phase-II, DHA, Karachi.
10. Korangi Association of Trade & Industries, Plot No.4/2, Sector 23, Aiwan-e-sanat, Korangi Industrial Area, Karachi.
11. All Pakistan Textile Processing Mills Association, S-31, SITE, Mauripur Road, Karachi.
12. Pakistan Chemical & Dyes Merchants Association, Karachi.

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