



**SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION  
(HEAD OFFICE)**

By U.M.S.

Aiwan-e-Mehnat Kash  
ST-17, Block-6,  
Gulshan-e-Iqbal, Karachi-75300

No.SS-1/3/2009-Cont- 116

Dated : 16 February, 2010

✓ The Chairman,  
Towel Manufacturers' Association of Pakistan,  
TMA House,  
77-A, S.M.C.H.S.  
Karachi

**SUBJECT : ISSUANCE OF REGISTRATION NUMBER TO THE MEMBERS**

Please refer to your letter No.1126/TMA dated 18<sup>th</sup> December, 2009 on the subject indicated above.

2. You have mentioned in your above referred letter that in spite of payment to SESSI a large number of members of your Association has not yet been allocated Registration Numbers and as such you have requested to take up the issue as an important matter and issue Registration Numbers to Textile Units as soon as possible. In this connection it is to inform you that payment of S.S. Contribution by the employers on notification of their establishment and issuance of Registration Number to them are two separate matters. On notification of an establishment by the Government u/s 1(3) of the Ordinance it is the statutory liability of the employer of the establishment u/s 20(1) of the Ordinance to pay S.S. Contribution to the Institution from the date of notification in respect of the employees employed by him directly or through any other person and the said employees become secured persons and entitle for the benefits admissible under the Ordinance, while Employer Registration Number is issued for reference purpose on submission of Form R-1 by the employer after notification of the establishment as per Regulation 3 of the PESS (Returns & Records) Regulations, 1967. In this connection it is further mentioned that on notification of an establishment by the Government an intimation is sent by the SESSI Directorate to the employer concerned alongwith certain forms including Form R-1 with the request to fill-in and furnish the same duly sealed and signed to enable the Institution to issue Employer Registration Number but certain employers do not furnish the same with the result Registration Numbers are not issued to them. In this regard a meeting was also held in the office of Director General, Sindh Board of Investment on 7-1-2010 wherein matter was discussed and Commissioner, SESSI had ensured to issue Employer Registration Number within 24 hours on receipt of Form R-1 from the employer concerned directly or through its Association. As decided in the said meeting, SESSI Local Directors have also furnished list of such

( 2 )

establishments whose employers have not yet submitted Form R-1 for issuance of Employer Registration Number, to the Chairman of the Employers Associations so that they may be able to obtain and furnish the same to the concerned Directorate of SESSI to do the needful.

3. You are, therefore, requested to please advise your members who have not yet submitted Form R-1 to submit the same to the concerned SESSI Directorate to enable the Institution to issue them Registration Number. Directors, SESSI Local Directorates have already been instructed to ensure issuance of Employer Registration Number within 24 hours on receipt of Form R-1.

4. Your cooperation in this regard shall be highly appreciated.



( MUHAMMAD HUSSAIN )  
DIRECTOR ( C & B )  
FOR COMMISSIONER

Copy to :-

1. P.S. to Commissioner, SESSI.
2. P.A. to Vice Commissioner, SESSI.

*M. Hussain*  
*19/1*