

1050/TMA

September 29, 2009

Members of the Association,

RE : ONLINE REGISTRATION WITH MINISTRY OF TEXTILE INDUSTRY

Dear Sir,

In compliance with Ministry of Textile Industry Notification No.3(1) TID/09-PI dated 01.09.2009, the Ministry has made it mandatory for the members to get themselves registered at **www.rdacell.com** with the Ministry online and submission of a hard copy duly verified from this Association for the purpose of availing Drawback. As such, we advise our members in their own interest to ensure compliance of this Notification so that they may avail the facility of obtaining Drawback scheme.

For information of the members, the modus operandi is again being sent herewith for their guidance.

Thanks with regards,

Yours faithfully,

**SAMAD KHALIL**  
Secretary



FINAL

## Procedure for Obtaining Drawback Claims

The units eligible for the drawback shall follow the procedure describe as under:

- 1- The members have to get registered on line in the manner specified in Annexure-II (the Data form sent by you to Textile Commissioner), which is available in the web site i.e. [www.rdacell.com](http://www.rdacell.com). After filling registration form send two sets of hard copy to this Association for verification.
- 2- After filling registration form you will get MINTEX-ID Number. This ID will have to be used in all future communications.
- 3- The members have to provide Shipment information on line shipment to shipment basis as required by Ministry of Textile Industry vide Annexure-VI.

**The members are requested in their own interest to please get themselves registered to obtain MINTEX-ID number and complete all the formalities for:**

- 1- BALANCE 60% R&D SUPPORT CLAIMS
- 2- FRESH CASES OF DRAWBACK SCHEME

**As per the latest information the balance 60% pending R&D Support Claims will also be given to those units who have registered themselves on line and got MINTEX-ID.**

### For Association Processing:

- 4- To Submit the Claim in the Association, please complete all the relevant Appendixes, Annexure and Documents as required to obtain Drawback Claim as per **Annexure-III** of **Notification # 3(1)TID/09-P-I** dated 1<sup>st</sup> September, 09 and submit along with the Application Form.
- 5- The members have to submit the following documents (in DUPLICATE) to this Association for processing their case:
  - a) TMA Application Form duly filled in.
  - b) Triplicate copy of E-Form duly endorsed. (also in Original)
  - c) Copy of Goods Declaration Form.
  - d) Copy of Certified Invoice.
  - e) Copy of B / L / Airway Bill.
  - f) Bank Export Proceeds Realization Certificate. (Appendix-I also in Original)
  - g) Commission Paid Certificate.
  - h) Insurance Premium Paid Certificate.
  - i) Customs Certificate. (Appendix-II)
  - j) Undertaking by the Claimant. (Appendix-IV)
- 6- Rs. 500/- as fee would be charged for processing of Drawback Claim by this Association and the claimant has to pay in the form of Cheque or Pay Order in favour of TMA (S.C.)
- 7- The Association will scrutinize all the documents and if found correct, will process the case and issue Certificate.

### For Bank Processing:

- 8- Collect the document after issuance of Certificate from TMA counter and submit it to your relevant Schedule Bank.
- 9- Schedule Bank will forward your case to State Bank of Pakistan and the payment of the claim will be made in the same manner which was adopted in R&D Scheme.

**Note: All the required SPECIMEN of Annexure and Appendix are available in the web sites of MINTEX [www.textile.gov.pk](http://www.textile.gov.pk) and TMA [www.towelassociation.com](http://www.towelassociation.com).**